



# Registration Form

## Research Training Boot Camp

**Program Dates: June 23-25, 2010**

**Deadline to Register: April 30, 2010**

*Registration is limited so please submit early*

Location: AHIMA Foundation  
233 North Michigan Avenue, 21<sup>st</sup> fl.  
Chicago, Illinois

Price: \$1,800 for all three days  
*(The price does not include hotel, travel arrangements or meals)*

Important: Registrants must have at least a Bachelor's degree plus two years of relevant experience. Your CV/résumé must be included with your registration. Registrants must bring a laptop computer to this program. Pre-Program work will be assigned.

First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Last Name: \_\_\_\_\_

Home Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Degree/Credentials: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer's Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Work Telephone: \_\_\_\_\_ Home and/or Cell Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

(Required to receive confirmation)

*If you need any of the auxiliary aids or services identified in the Americans with Disabilities Act, please identify them here.*

\_\_\_\_\_

Please mail the above completed Registration Form along with your CV/résumé and check or money order with a **\$300 deposit** made payable to the AHIMA Foundation to the following address:

AHIMA Foundation  
233 North Michigan Avenue, 21<sup>st</sup> fl.  
Chicago, IL 60601-5809  
Attn: Bonnie Aguda

For questions or information contact:

Bonnie Aguda  
Senior Manager, Grants and Sponsored Programs  
Phone: (312) 233-1175  
Fax: (312) 233-1475  
Email: [bonnie.aguda@ahimafoundation.org](mailto:bonnie.aguda@ahimafoundation.org)

**Balance of Payment:**

Please note that the balance of payment (\$1,500) must be received by June 4, 2010 to ensure your reservation.

**Cancellation Policy:**

If you cancel your registration for this program, you may either provide a substitute that meets the requirements, or cancel your registration. In either case, please notify the AHIMA Foundation in writing as soon as possible. A \$300 processing fee is assessed on all cancellations received after May 14, 2010. After that date, the full registration fee will be forfeited unless the cancellation is due to an emergency. In case of an emergency, please send written notification to Bonnie Aguda at [bonnie.aguda@ahimafoundation.org](mailto:bonnie.aguda@ahimafoundation.org) with an explanation for your cancellation. All refunds will be processed within 45 days after receipt of notification.

The AHIMA Foundation reserves the right to cancel or reschedule the above program due to unanticipated circumstances, including an insufficient number of participants. In the event of such a cancellation, registrants will be contacted and the full registration fee will be refunded. The AHIMA Foundation is not responsible for any travel arrangement or cancellation charges incurred by event cancellation.

**Additional Information:**

As a registered attendee for this program, your contact information may be shared with other registered attendees or specially selected contacts to provide you with networking opportunities and updates. However, you may restrict your information from inclusion in such communications by checking this box:

We are in the process of applying for Continuing Education Units (CEUs) from the American Health Information Management Association. If you will be interested in receiving CEUs, please check this box: